

ILLINOIS POLICE OFFICERS' PENSION INVESTMENT FUND

ELECTION COMMITTEE

MEETING MINUTES – JULY 7, 2020

A meeting of the Illinois Police Officers' Pension Investment Fund's Election Committee was held on Tuesday, July 7, 2020 at 3:00 p.m. through the Zoom Digital Platform.

TRUSTEES PRESENT: Brian Prochaska
Elizabeth Holleb
Michael Inman (*arrived at 3:16 p.m.*)

TRUSTEES ABSENT: None

OTHERS PRESENT: Brad Cole, Trustee
Richard White, Executive Director
Jerry Marzullo, Puchalski Goodloe Marzullo
Rick Reimer, General Counsel, Reimer & Dobrovolny, PC
Allie Rysell, Plan Administrator, Foster & Foster, Inc.

CALL TO ORDER: Mr. White called the meeting to order at 3:06 p.m.

ROLL CALL: Chairperson Prochaska and Trustee Holleb were present.

SPECIAL ORDERS: *Discussion/Action – Appointment of Chairperson to the Election Committee:* A motion was made by Trustee Holleb and seconded by Trustee Prochaska to appoint Brian Prochaska as chairperson to the election committee. Motion carried by roll call vote.

AYES: Trustees Holleb and Prochaska

NAYS: None

ABSENT: Trustee Inman

MEETING MINUTES: *Review/Approve – June 26, 2020 Election Committee Meeting Minutes:* The committee reviewed the minutes from the June 26, 2020 election committee meeting. A motion was made by Trustee Holleb and seconded by Trustee Prochaska to approve the minutes as presented. Motion carried by roll call vote.

AYES: Trustees Holleb and Prochaska

NAYS: None

ABSENT: Trustee Inman

OLD BUSINESS: *Review/Possible Action – Board of Trustees Election Policy and Procedures:* Chairperson Prochaska reviewed the revised Board of Trustees Election Policy and Procedures that were prepared by Attorney Reimer and Mr. White.

Trustee Inman joined the meeting at 3:16 p.m.

The committee reviewed all of the language changes that were made to the document with Mr. White, Attorney Reimer, and Attorney Marzullo. Chairperson Prochaska, Trustee Holleb, and Trustee Cole recommended several modifications to the Board of Trustees Election Policy and Procedures.

Trustee Inman left the meeting at 4:13 p.m.

Attorney Marzullo reviewed Section “H” with the committee regarding the process of challenging nomination petitions and the election results. Attorney Marzullo discussed the administrative review process and provided input for committee consideration. The committee directed Attorney Marzullo to prepare additional language regarding the process of challenging nomination petitions and the election results to be incorporated into the revised Board of Trustees Election Policy and Procedures. Further discussion will be held at the next committee meeting.

The committee discussed obtaining voter information for the purposes of conducting the municipal trustee election. Trustee Cole informed the committee that the Illinois Municipal League can provide municipal voter names and contact information to the committee. All questions were answered by Mr. Cole and Attorney Reimer. Further discussion will be held at a future committee meeting.

Chairperson Prochaska directed Mr. White to incorporate all of the language changes that were discussed by the committee into the revised Board of Trustees Election Policy and Procedures. Mr. White and Attorney Reimer will prepare the revised document for board review and adoption at the July 10th board meeting.

Trustee Inman returned to the meeting at 5:05 p.m.

Review – Letter to Participating Pension Boards: The committee reviewed the revised advisory election memorandum to be sent to all Article 3 Pension Funds requesting member contact information for the voter database. Chairperson Prochaska noted that Attorney Reimer advised the committee to table action until the full board reviews the letter at their July 10th meeting. An update will be provided at the next committee meeting.

Review/Possible Action – Draft Request for Proposal for Third-Party Election Firm to Conduct Trustee Elections: Attorney Reimer provided the draft Request for Proposal (RFP) for a third-party election firm to conduct the trustee elections for board review. Chairperson Prochaska directed all committee members to review the draft RFP and provide feedback to Attorney Reimer to be incorporated in the revised version. The committee will seek authorization from the board at the July 10th meeting to allow them to approve and issue the RFP on behalf of the board at their next committee meeting.

Review/Discuss – Draft Nomination Petitions: The committee reviewed nomination petitions that were downloaded from the Cook County Clerk's office website. The committee discussed the format and substance that should be included in the Fund's nomination petitions with Attorney Reimer. The committee directed Attorney Reimer to prepare the Fund's nomination petitions for review at the next committee meeting.

Discussion/Possible Action – Reschedule July 30, 2020 Committee Meeting: Mr. White reviewed a memorandum dated July 7, 2020 regarding the "Committee Meeting Schedule" with the trustees. Mr. White noted that at the last meeting, the committee established a meeting on July 30th. Due to the updated disaster declaration and Executive Orders issued by Governor Pritzker, the committee discussed rescheduling their July 30th meeting to allow the trustees to meet using video conference in lieu of an in-person meeting. Potential meeting dates were reviewed with the committee. The committee rescheduled their next meeting to Wednesday, July 22nd at 11:00 a.m.

Review/Discuss – Updated Timeline for Election Cycle: Mr. White reviewed a memorandum dated July 7, 2020 regarding the "Anticipated Timelines for IPOPIF to Complete the Election Cycle" with the committee. All questions were answered by Mr. White.

NEW BUSINESS: *Discussion/Possible Action – Draft Letter to Municipal Entities:* The committee discussed drafting a letter to be sent to all municipal entities requesting voter information for the purposes of conducting the municipal trustee elections. The committee will adopt similar language that was used in the letter that was prepared for all participating pension boards. The committee will review the draft letter at the next committee meeting.

PUBLIC COMMENT: There was no public comment.

ADJOURNMENT: A motion was made by Trustee Inman and seconded by Trustee Holleb to adjourn the meeting at 5:28 p.m. Motion carried unanimously by roll call vote.

AYES: Trustees Holleb, Inman, and Prochaska
NAYS: None
ABSENT: None

Approved by:



Brian Prochaska, Chairperson

Date Approved by the Committee: July 22, 2020

The next meeting of the Illinois Police Officers' Pension Investment Fund's Election Committee will be held on Wednesday, July 22, 2020 at 11:00 a.m. via the Zoom Digital Platform.